

Discovering Personal Genius Staging Record

Instructions: This form is used to stage, structure, capture and record the major events of DPG. The recorder(s) should pay particular attention to how the tasks are typically performed, any accommodations, technology, supports, or specialized training strategies that should be utilized. A quality DSR has more verbs than adjectives. It describes the development and observations of activities.

To add content, type in the white box next to or under the heading. The box will expand to accommodate your narrative.

Name			
Date initiated		Date Completed	
Person(s) completing DPG Record			
Family Contacts			
Phone		E-mail	
Additional Contact Information			
Team Members			
Consultants/Experts to Contact			
Comments/Considerations			

Stage One: Home & Neighborhood Observation	
Initial Interviews <i>Begin with the individual's home and/or family home (if residing there).</i>	
Date	
People interviewed & relationship to Individual	
Recap of Information (attach field notes, pictures)	
Observations of home, bedroom, property, belongings that seem relevant	
Chores & tasks performed at home	
Hobbies, Sports, Collections, Interests noticed during home visit	
Family/friend/community activities individual engages in and regularity	
Neighborhood Mapping (resources, employers, transportation options, neighbors of interest, activities, civic engagement)	

Talents, interests and skills observable/revealed	
Activities, situations, & locations that need to be avoided	
Secure Benefits Planning Query (BPQY) from SSA <i>Support job-seeker as necessary to complete/submit SSA 3288, Release of Information</i>	
Date Requested	
Information Learned	
PASS Potential (or other Work Incentives to investigate)	
Referred to WIPA or other Benefits Planner	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name	
Referral for Technology Assessment (State Tech Project or other) Considerations Adaptations, assistive, or universal technology may be helpful in clarifying DPG outcomes and in augmenting performances in employment, communication, self-management, etc.	
Date Requested	
Reason for Referral	
Information Learned	
Time to Complete Stage One	

Stage Two: Others to be interviewed (person/relationship/role)	
Name	Date/What was learned
1.	
2.	
3.	
4.	
5.	
6.	
Patterns Emerging (Talents, Interests & Skills)	
Time to Complete Stage Two	

Stage Three: Discovery Activities <i>Gather information related to Skills, Ecological Fit, & Ideal Conditions of Employment</i> Four to six places where this individual can be observed in activities that give context to their Interest, Talents & Skills. Complete 2-3 activities at home or familiar, and 2-3 more activities in

an unfamiliar community setting. (TAKE PHOTOS) Provide the location of each activity and describe the activities completed by the job-seeker and what you observed.	
Location of Task-Based Activity	Date/Observations & the specific activities
1.	
2.	
3.	
4.	
5.	
6.	
Discovery Activities Summary Narrative	
Emerging themes	
Supports needed during these activities (be specific)	
What environments & activities need to be avoided and why?	
What places, skills and activities need more exploration?	
Where/when will this exploration occur?	
Follow-Up Notes	
Review	
Former school/rehab staff to be interviewed	
Other family members and friends who may reveal insights	
Read files, assessments, medical/medication, behavioral and other records that may be relevant	
Impact of this information on individual's emerging profile	
Time to Complete Stage Three	

Stage Four: Vocational Themes (not job descriptions or business ideas)	
Emerging themes that meld Interests, Talents, and Skills	
1.	
2.	
3.	
Identify 3 places for each theme where people with similar themes work	

Theme 1	Theme 2	Theme 3
1.	1.	1.
2.	2.	2.
3.	3.	3.
<p>Arrange informational meetings at one location for each of the Themes. <i>It is important to note that this type of informational meeting is focused on testing the theme and the ideal conditions of employment (ecological fit). Although it is possible for a job to be offered, this is not the intent of this stage. Should a job offer be made, explore the idea and if it makes sense, follow up.</i></p>		
Date/Notes from interview		
1.		
2.		
3.		
Which themes seem strongest?		
New interests/talents revealed?		
<p><i>Note: Supply & Customer Chain connections from each location and pursue further Discovery and Job Development options as appropriate. Record this information under "Observations" above.</i></p>		
Time to Complete Stage Four		

Stage Five: Vocational Profile Consider the following in the description
1. Interests, Talents, Skills as observed; best ecological fit; best learning mode/methodology; places/situations to avoid; personal resources (benefits, family support, savings, transportation); most endearing/engaging qualities; exploitable skills; 3 strongest vocational themes
2. Ideal conditions of employment
3. What "off the job" support will be needed and who will provide?
4. How will this person stay in contact with their friends, and who will ensure this?
5. Transportation (how will get to and from work)?
6. Ideal work schedule (days and hours) and why?
Descriptive paragraph summarizing the individual's Vocational Profile (highlight concrete skills, tasks, and potential contributions to a workplace)

<i>At the completion of this stage, formal Discovery has ended. You will now take the information from the DSR and begin to craft a “job development” strategy and plan.</i>	
Time to Complete Stage Five	

Job/Business Development Plan

Job/Business Development Plan List Twenty Places where people with similar Vocational Themes Work		
Theme 1	Theme 2	Theme 3
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
5.	5.	5.
6.	6.	6.
7.	7.	7.
8.	8.	8.
9.	9.	9.
10.	10.	10.
11.	11.	11.
12.	12.	12.
13.	13.	13.
14.	14.	14.
15.	15.	15.
16.	16.	16.
17.	17.	17.
18.	18.	18.
19.	19.	19.
20.	20.	20.
Attach visual portfolios/resumes, and other tools for Job Development as needed.		
Select 3 or 4 places and arrange Informational Interviews for moving into job development stage.		
1.		
2.		
3.		
4.		

DSR Final Approval Signatures

NOTE DSR Final Approval Signatures in this section are done when the jobseeker and others agree on the job (development) placement negotiated outcomes, outlining the specific strategies to be implemented for successful employment (i.e.; self-employment, wage employment, resource ownership, supported employment, customized work activities or schedules, etc.).

Participant: _____ Date: _____

Guardian/Family/Friend: _____ Date: _____

MRS Counselor Signature: _____ Date: _____

Employment Specialist: _____ Date: _____

CB2W Coach: _____ Date: _____