

**ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY**

**ADMINISTRATIVE PROCEDURE**

Date Issued: 7/24

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<b>CHAPTER</b> Facilities	<b>CHAPTER</b> 09	<b>SECTION</b> 003	<b>SUBJECT</b> 0005
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I. APPLICATION:

- SCCCMHA Board
- SCCCMHA Providers & Subcontractors
- Direct Operated Programs
- Community Agency Contractors
- Residential Programs
- Specialized Foster Care

II. PURPOSE STATEMENT:

St. Clair County Mental Health Authority (SCCCMH) shall use Standard Precautions and provide Personal Protective Equipment (PPE) to staff, guests and persons served when there is a potential for injury or occupational hazards that may occur from exposure to bloodborne pathogens.

III. DEFINITIONS:

- A. Personal Protective Equipment (PPE): Any equipment used to protect staff from occupational hazards within the workplace. The scope of this equipment includes, but not limited to PPE for eyes and face (spectacles with/without shield, goggles, and face shield or mask), head (helmet, earplugs), foot (safety shoes and leggings), body (vests, jackets, and apron), and hand protection (gloves, hand pads, and sleeves).

IV. STANDARDS:

- A. PPE must be appropriate for the identified hazard, ensure a level of protection that meets or exceeds the minimum required to protect employees from hazards; and meet all OSHA/American National Safety Institute requirements as specified in the OSHA PPE standards. These are addressed in the Michigan Department of Licensing and Regulatory Affairs General Industry Safety and Health Standards; General Industry Safety Standard as Part 33 Personal Protective Equipment and General Industry Health Standards Part 433 Personal Protective Equipment, and Part 554 Bloodborne Infectious Diseases.

V. PROCEDURES:

**Safety Chairperson / Designee**

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1. Ensures that an Exposure Control Plan has been completed, revised annually, or more frequently if needed, and is appropriate.
2. Ensures PPE is available, appropriate and adequate for staff use.
3. Ensures the most current version of Exposure Control Plan is published on the intranet (within the “Departments >Safety” link).

**Program Staff**

4. Informs Safety Chairperson/designee if the need for new/additional/replacement PPE is necessary.

**Program Supervisor**

5. Refers to Exposure Control Plan for necessary PPE and protocols in relation to blood-borne pathogens.

**Training Committee / Facilities Department / Food Departments**

6. Provides PPE use training to staff, as required and/or necessary.

**Food Departments / Facilities and Program Staff**

7. Inspects, cleans, replaces, and maintains PPE according to manufacturer’s instructions.

VI. REFERENCES:

- A. MIOSHA Department of Licensing and Regulatory Affairs Occupational Safety Standards, Part 33 and Health Standards 433 Personal Protective Equipment R325.60001 and Michigan Department of Labor and Economic Opportunity Michigan Occupational Safety and Health Administration Part 554 Bloodborne Infectious Diseases.
- B. Bloodborne Infectious Diseases ‘Exposure Control Plan’ for St. Clair County Community Mental Health.

VII. EXHIBITS:

None Available

VIII. REVISION HISTORY:

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Dates issued 05/97, 04/99, 09/01, 09/03, 08/05, 08/07, 08/09, 08/11, 01/13, 01/14, 01/15, 01/16, 01/17, 01/18, 01/19, 09/19, 09/20, 07/21, 07/22, 7/23.