

PROGRAM OPERATIONS DIRECTIVE

36.0

SUBJECT: Transition from Child to Adult Services

ISSUED: 03-08-2021

PURPOSE:

To clarify the process of transitioning an individual from Child to Adult Services.

PROCESS:

- If you are working with a child who is 17 please start preparing them for the transition to Adult services 6 months prior to their 18th birthday.
- Note the upcoming transition in the Discharge/Transition section of the IPOS. Identify what needs and services the person may need as an adult and note it in the IPOS.
- Make sure the case record is in compliance. It may be a good idea to have the location's clinical coordinator review the chart prior to transfer.
- If guardianship will be needed once the individual turns 18, it is a very good idea to get this process started while the person is still a minor to assure they will always have support.
 - Each supports coordinator is responsible for helping individuals with the process but Linda Butler can assist with questions you may have. She has the packets with needed guardianship forms ready for your use.
 - Staff should ensure the school or an agency has completed a Psychological Evaluation. Usually Woodland School is the only school that will do an evaluation for guardianship. If the child has private insurance, the family should have a private psychologist pay for this.
 - If the family is with CMH and has exhausted all resources or the child has Medicaid, CMH can do the psychological. The staff should first get approval from Kristen Thompson prior to authorizing this. Kristen will put the child on the rotating psychologist list for evaluation.
 - The court only accepts psychological evaluations no more than one year old from the child's birthday and date the petition was submitted to the court.
- Contact the Program Supervisor of the location where the individual will be transferred. It may take a few meetings with the supervisor and/or assigned case manager in adult division and consumer to assure a smooth transition. Generally individuals with intellectual/developmental disabilities are directed to the adult programs by the following criteria:

Port Huron

- Case management only, contact Ann Marie Daniels-Hillman.
- Case management and/or clinical for the ID/DD population, contact Kristen Thompson.
- CIS program, contact Kristen Thompson.
- Clinical MI only, contact Joe Windhorst.
- SUD only, contact Cheri Jessup.
- IDDT, contact Jason Marocco.

Marine City

- Please contact the Marine City Supervisor to initiate a transfer.

Capac

- Please contact the Capac Supervisor to initiate a transfer.